



RETAILER APPLICATION

Florida Lottery
Retailer Contracting
250 Marriott Drive
Tallahassee, FL 32399-6573
(850) 487-7714 or floridalottery.com

FOR LOTTERY USE ONLY

ID# _____ CHAIN# _____

PROSPECT# _____

DO _____

Non-refundable Application Fee: Payable to the Florida Lottery by check or money order.

Initial Application \$100, Additional Location \$25, Change of Location \$10,

New Officer, Director or Shareholder \$25 each.

Each applicant shall be subject to a background investigation which can include fingerprinting.

A retailer applicant shall be required to post a bond, certificate of deposit or other security if it is determined during the background investigation that such requirement is necessary to secure payment of lottery proceeds.

Check application type and complete the information below – PLEASE PRINT OR TYPE:

- ☐ INITIAL APPLICATION ☐ 100% SALE OF STOCK ☐ NEW OFFICER(S), DIRECTOR(S), SHAREHOLDER(S)
☐ ADDITIONAL STORE LOCATION ☐ REMOVE OFFICER(S), DIRECTOR(S), SHAREHOLDER(S)
☐ CHANGE OF LOCATION: Date of Relocation _____
☐ CHANGE OF OWNERSHIP: Previous Location ID# _____ Date of Sale _____

For information concerning sale of business: Contact Name _____ Phone Number (_____) _____ - _____

SECTION 1 - BUSINESS INFORMATION

1. CORPORATE OR OTHER LEGAL NAME: _____

2. STORE NAME (dba): _____ 3. STORE PHONE: (_____) _____ - _____

4. STORE ADDRESS: _____
Street City State Zip Code County

5. MAILING ADDRESS: _____
Same as Store Address ☐ Street or P.O. Box City State Zip Code County

6. CONTACT NAME AND TITLE: _____
First Middle Initial Last Title

7. CONTACT NUMBERS AND E-MAIL ADDRESS:
(_____) _____ - _____ (_____) _____ - _____ (_____) _____ - _____
Mobile Phone Alternate Phone Fax Number

_____ Contact E-mail Address _____ Store E-mail Address

8. TAXPAYER IDENTIFICATION NUMBER: Provide number used to file business income tax return.
Sole Proprietors, list Social Security Number. All other entities, list Federal Employer Identification Number.

9. FLORIDA SALES TAX NUMBER: _____ - _____ - _____ ☐ Applied For ☐ Tax Exempt

10. ALCOHOLIC BEVERAGE LICENSE NUMBER: _____ - _____ ☐ Applied For ☐ Not Applicable

11. MINORITY BUSINESS: ☐ YES ☐ NO (If yes, check appropriate minority category)

___ African American ___ Native American ___ Hispanic American
___ American Woman ___ Asian American

12. BUSINESS TYPE: (Check One)
___ Corporation ___ Partnership ___ Non Profit ___ Sole Proprietorship
___ Limited Partnership ___ Limited Liability Company ___ Limited Liability Partnership

13. FLORIDA DEPT. OF STATE, DIVISION OF CORPORATIONS DOCUMENT NUMBER: _____

SECTION 2 - OFFICER/OWNER INFORMATION

THE LOTTERY SHALL NOT CONTRACT WITH ANY PERSON WHO IS RELATED TO AND RESIDING WITH ANY EMPLOYEE OF THE LOTTERY.

1. LIST ALL OWNERS, INDIVIDUAL PARTNERS, MANAGING MEMBERS, CORPORATE OFFICERS, DIRECTORS.

**LIST SHARE-HOLDERS OF 10% OR MORE OR LIMITED PARTNERS WITH 10% OR MORE INTEREST IN THE BUSINESS.
IF MORE SPACE IS REQUIRED, PLEASE ATTACH ADDITIONAL SHEETS.**

Name (first, middle initial, last)	Phone	Title		Birthdate (MM-DD-YY)
Home Address	City	State	Zip	Social Security Number

Name (first, middle initial, last)	Phone	Title		Birthdate (MM-DD-YY)
Home Address	City	State	Zip	Social Security Number

Name (first, middle initial, last)	Phone	Title		Birthdate (MM-DD-YY)
Home Address	City	State	Zip	Social Security Number

Name (first, middle initial, last)	Phone	Title		Birthdate (MM-DD-YY)
Home Address	City	State	Zip	Social Security Number

Name (first, middle initial, last)	Phone	Title		Birthdate (MM-DD-YY)
Home Address	City	State	Zip	Social Security Number

2. Are any of the individuals listed above related to an employee of the Florida Lottery in one of the following ways: husband, wife, parent, grandparent, spouse's parent, child, brother, sister, spouse of a child, aunt, uncle, grandchild, niece, nephew, first cousin, and living in the same household as the employee? ____ Yes ____ No

3. Have any of the individuals listed above:

- a. Been convicted of, or pleaded guilty or nolo contendere to a felony within the last 10 years, regardless of adjudication? ____ Yes ____ No
- b. Been convicted of, or pleaded guilty or nolo contendere to any gambling offense within the last 10 years, regardless of adjudication? ____ Yes ____ No
- c. Been arrested and have any pending criminal charges that have not been resolved? ____ Yes ____ No
- d. Been suspended or terminated as a Florida Lottery Retailer due to adverse findings? ____ Yes ____ No
- e. Been subject to any adverse actions or findings as a lottery retailer with any other state lottery within the continental United States? ____ Yes ____ No

If yes to questions a, b, c, d, or e, please explain response and include dates below (use additional sheet if necessary).

4. For any individuals listed in the Officer/Owner Information, Section 2, who are not U.S. citizens, please list the individual's name, mother's maiden name, father's name; passport number, permanent resident or I-94 number; the last permanent address prior to entering the U.S. and the last date of entry into the U.S.

How did you learn about becoming a Florida Lottery Retailer? Check one:

☐ Florida Lottery Website ☐ Word of Mouth ☐ Direct Mail ☐ Print Ad ☐ Sales Rep Visit
☐ Florida Business Information Portal ☐ Other: Please Specify _____

Certification:

An attorney in fact may not make any affidavit as to the personal knowledge of the principal.

I HEREBY CERTIFY that the information contained on this form or otherwise submitted to the Florida Lottery in connection with my application to become a retailer is true and correct in every material respect. I understand that providing inaccurate or misleading information is grounds for rejection of this application or cancellation of the Retailer Contract. The Florida Lottery is authorized to obtain criminal background, Florida tax, credit, and general information about me, my business, and any persons listed on this application, which may assist in making a decision on this application. The business location where lottery tickets will be sold is in compliance with the accessibility requirements set forth in sections 553.501 - 553.513, Fla. Stat., the Florida Americans with Disabilities Accessibility Implementation Act.

I HEREBY CERTIFY I have read and understand the content contained in the Retailer Awareness and Integrity Training document found on the Florida Lottery's website at floridalottery.com/business/retailers.

Signature of Authorized Corporate Officer, Partner, or Owner

Print or type name

Title

State of _____

County of _____

Sworn to or affirmed and subscribed before me this

_____ day of _____, _____,
(Day) (Month) (Year)

by _____
(Name of Authorized Corporate Officer, Partner, or Owner)

Signature of Notary Public
(Print, Type or Stamp Commissioned Name of Notary Public)

_____ Personally Known or _____ Produced Identification

Type of
Identification _____

Affix Notary stamp above.

Certificates of Authority and retailer contracts are not assignable or transferable between persons or locations.
STATEMENT OF PUBLIC DISCLOSURE: Information contained in this application shall be open to the public for inspection.

MARKETING EVALUATION/SITE SURVEY

Store Name: _____

1. TRADE STYLE (Circle One)

Airport Location	Convenience Store-	Hardware/Building Supplies	Restaurant - No Liquor
Appliances	no gas pumps	Hotel/Motel	Shopping Mall Location
Auto Parts/Repair	Convenience Store-	Ice Cream Shop	Small Grocery/Meat/Fish Market
Bakery	with gas pumps	Jewelry Store	Sports Arena/Amusement Park
Bar/Tavern/Lounge	Department Store	Laundry/Dry Cleaner	Supermarket
Barber Shop/Hairdresser	Dollar Store/Discount Store	Mail Services/Copy Center	Telecommunications Center
Beauty Shop	Drug Store/Pharmacy	Municipality/Political Subdivision	Travel Agency
Bingo Hall	Financial Services	Newsstand/Tobacconist/Sundries	Travel Plaza/Truck Stop
Bowling Alley	Flea Market	Non-Profit Organization	Wholesale Club
Car Wash	Florist	Package Liquor Store	Other _____
Clothing/Shoes	Gas Station/Auto Repair	Pari-Mutuel	
Coffee/Deli/Sub Shop	Gift/Card Shop	Restaurant - Liquor	

2. BUSINESS OPERATION: ☐ SEASONAL BUSINESS ☐ YEAR-ROUND BUSINESS

Business Hours

FROM

TO

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY

3. RETAILER INSTALLATION INFORMATION:

New Construction or Store Not Yet Open? Please Check. ☐ Yes ☐ No
If yes, complete a, b, & c below.

a. Store opening date: _____

b. Approximate date for terminal and communications equipment installation: _____

c. Building contact name and phone number: _____

Retailer Owns Location? Please Check. ☐ Yes ☐ No
If no, complete a & b below.

Retailers with a lease agreement must have their landlord's approval for the installation of communications equipment on the roof and the installation of cables inside the location.

a. Landlord contact name: _____

b. Landlord phone number: _____

4. DISTRICT COMMENTS:

Lottery Sales Representative or Designee Signature

SR#

Date

Lottery District Manager or Designee Signature

Date



NOTICES

RETAILER APPLICANTS

PRIVACY ACT NOTICE

Under the Federal Privacy Act, disclosure of a person's Social Security number is voluntary unless a Federal statute specifically requires such disclosure or allows states to collect the number. In connection with filing an application to become a Florida Lottery retailer, disclosure of the applicant's Social Security number is required by 26 U.S.C. s. 6109 for tax reporting purposes. The applicant's Social Security number will also be used in performing the background investigation necessary to implement section 24.112, Florida Statutes, because the Social Security number is used as an identifier in the databases searched.

The Lottery may also provide this information to law enforcement agencies to enforce criminal laws.

Under subsection 119.071(5), Florida Statutes, an agency may collect Social Security numbers if it is imperative for the performance of the agency's duties and responsibilities. Notice is hereby provided that for retailer applicants that are legal entities, it is imperative that the Lottery use the Social Security numbers of members, partners, officers, directors, etc., to conduct the background investigations necessary to implement section 24.112, Florida Statutes, because the Social Security number is used as an identifier in the databases searched.

NOTICE REGARDING TAXATION, ORDINANCES, AND OCCUPATIONAL LICENSES

Pursuant to subsection 24.122(2), Florida Statutes, no state or local tax shall be imposed upon any prize paid or payable under this act* or upon the sale of any lottery ticket pursuant to this act. Additionally, pursuant to subsection 24.122(3), Florida Statutes, all matters relating to the operation of the state lottery are preempted to the state, and no county, municipality, or other political subdivision of the state shall enact any ordinance relating to the operation of the lottery authorized by this act. However, this subsection shall not prohibit a political subdivision of the state from requiring a retailer to obtain an occupational license for any business unrelated to the sale of lottery tickets.

*The act refers to Florida Statutes, Chapter 24 ("Florida Public Education Lottery Act")